

No two communities are exactly alike. At Regency Management Group, Inc., you will find the expertise, dedicated certified specialists and personalized customer service to address your community's unique needs. We take the time to understand and evaluate your specific challenges and prepare a comprehensive plan to address everything from physical maintenance, financial stability, and administrative staffing requirements. Our services are offered at affordable rates to help keep your community on track and on budget.

REGENCY MANAGEMENT GROUP provides expert property management, financial management, consulting services, and expert testimony and consulting services including preparation of initial budgets and proforma operational guidelines for developers of community association properties and management audits for community associations and self managed communities. We employ the most current processes, procedures and technologies in order to provide our clients with the most effective and efficient operations.

We are proud to partner with our clients, and it shows. All of our associations enjoy beautifully maintained physical sites and sound fiscal policies. In short, they are great places to live.

## **OUR MISSION**

To combine state-of the-art technology with old fashioned personalized service to be the partner of choice for all your property management needs

## JUST A FEW OF THE REASONS TO CHOOSE



- Live Call Center staffed with real people to provide personal attention
- 24 x 7 emergency on call system to provide highest level of service
- Complimentary community website featuring no-cost online payment
- Bulk purchasing power:
  - o Insurance
  - o Construction
  - o Maintenance
  - o Trash
  - o Pool Management
- Sophisticated, proprietary software for work ticket and homeowner notification:
  - o Work Requests
  - o Record Violations
  - o Pet & Vehicle Registrations
  - o Resident Invoicing
- Regular on-site inspections to ensure compliance with association rules, by-laws and covenants and identify maintenance, repair and landscaping needs

- Contract and bid specification process management to maintain standards of quality
- Annual site improvement plan preparation with recommendations for preventative maintenance
- Financial services oversight:
  - Management of Unit & Association
    Financial Records
  - o Collections
  - General Accounting Services
  - o Monthly & Annual Reporting
  - o Preparation of Annual Budget
- Monthly, annual and/or special association meetings attendance in accordance with contractual terms with administrative support and clerical services

WE ARE FULLY INSURED AND BONDED!





Founded in 2007, REGENCY MANAGEMENT GROUP, Inc. is led by one of the industry's most respected leaders, Elaine Warga-Murray, CMCA, AMC, PCAM, CPO, who brings over 30 years of extensive industry experience to her role as the company's CEO.

Bringing innovative procedures, proven systems and personal service to the clients they serve, RMG operates from offices staffed with a professional, certified staff (AMS, CMCA, PCAM, CPM) of over 20 full-time property managers, maintenance professionals, and accountants. Together they manage over 7,000 residential units, located in more than 60 different residential communities, along with 300,000 square feet of office space throughout New Jersey.

**ACCREDITED BY THE COMMUNITY ASSOCIATION INSTITUTE (CAI) AS AN ACCREDITED ASSOCIATION MANAGEMENT COMPANY (AAMC)** 





CORPORATE OFFICE

605 Candlewood Commons Howell, New Jersey 07731

732.364.5900



**HELPING OUR CLIENTS PROTECT & ENHANCE** THE VALUE OF THEIR COMMUNITIES

WWW.REGENCYMANAGEMENTGROUP.BIZ